

**Minutes of a Meeting
of the Board of Directors
of Britannia Glen Co-operative Homes Inc.
Held Wednesday, February 23, 2011**

PRESENT: Carmen Bowen, Inez Wiehr, Mala Lafferty, Kay Coville, Abena Miller, Rosanne Locke, Barb Osborne, Jack Rozeboom and Holley Wasdell
STAFF: Joe Mifsud and Tanya Steffler

The meeting was called to order at 7:05 P.M.

1. Call Meeting to order and adopt agenda
 2. Approve and sign minutes from January 26, 2011
 3. Business Arising
 4. Co-ordinator's Report
 - a. Arrears Report
 - b. Financials
 5. Maintenance Report
 6. New Business
 - a) Audit
 7. Correspondence
 8. Other Business
 9. Date of next meeting
- 2. Approve and sign minutes from January 26, 2011**
Moved by Mala and seconded by Rosanne to approve the minutes
Carried
- 3. Business Arising**
Joe informed the board that quotes are still being obtained for the work that needs to be done to the exterior of building "A". The money will come from the reserve fund and the surplus.
- 4. Co-ordinator's Report**
 - a) **Arrears Report**
Joe presented the arrears to the board.
 - b) **Financials**
Joe presented the financials to the board.
- 5. Maintenance Report**
The board was given a report.
- 6. New Business**
Audit – The board reviewed the audit.
Moved by Jack and seconded by Mala to approve the audit.
Carried
- 7. Correspondence**
There wasn't any correspondence.
- 8. Other Business**
Joe informed the board that due to increasing gas prices he would like to raise the gas mileage for staff to 40 cents per kilometer.
Moved by Rosanne and seconded by Ines
Carried

Abena informed the board that she cannot attend the conference due to other obligations. Mala will now be attending.

9. Date of next meeting

March 23, 2011

Meeting adjourned at 7:30 p.m.

Moved by Abena and seconded by Ines to adjourn

Carried