

**Minutes of a Meeting  
of the Board of Directors  
of Britannia Glen Co-operative Homes Inc.  
Held Wednesday, April 27, 2011**

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**PRESENT:** Carmen Bowen, Inez Wiehr, Mala Lafferty, Abena Miller, Rosanne Locke, Barb Osborne, Jack Rozeboom and Holley Wasdell  
**ABSENT:** Kay Coville  
**STAFF:** Joe Mifsud and Tanya Steffler

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**The meeting was called to order at 7:05 P.M.**

1. Call Meeting to order and adopt agenda
2. Approve and sign minutes from March 23, 2011
3. Business Arising
4. Co-ordinator's Report
  - a. Arrears Report
  - b. Financials
5. Maintenance Report
6. New Business
  - a. AGM Resolutions
7. Correspondence
8. Other Business
9. Date of next meeting

**The following was added to the agenda; 5 a) Outside lighting b) spring clean up  
Moved by Jack and seconded by Rosanne to approve the amended agenda  
Carried**

2. **Approve and sign minutes from March 23, 2011**  
**Moved by Mala and seconded by Barb to approve the minutes**  
**Carried**
3. **Business Arising**  
The board asked if letters were sent regarding dog issues. Joe responded that letters were sent. The board asked if there were trespassing signs on the property. Joe stated there were.
4. **Co-ordinator's Report**
  - a) **Arrears Report**  
Joe presented the arrears to the board.
  - b) **Financials**  
Joe presented the financials to the board.
5. **Maintenance Report**  
The board was given a report. Joe informed the board that this year 2 bags of dirt per ground floor unit would be given out as well as flowers. There will be a contest on June 21<sup>st</sup> for which unit has the best garden. That day is also the Neighbors night out. The board asked if the landscaping company were finished doing the spring clean up. There is still a lot of garbage near the fences in the back of the buildings. Joe said that he would contact the company. The board informed Joe that there were a few lights out in and outside the buildings. The board asked what could be done with all of the bird poop. Joe stated that he would contact a few companies.
6. **New Business**  
**AGM Resolutions**  
The board directed Mala to vote on their behalf.  
  
**Moved by Abena and seconded by Rosanne to approve the per diem.**  
**Carried**
7. **Correspondence**  
There wasn't any correspondence.

**8. Other Business**

There wasn't any other business.

**9. Date of next meeting**

May 18, 2011

**Meeting adjourned at 7:45 p.m.**